

# MINUTES

## Board Retreat BOARD OF TRUSTEES

Vernon College  
July 8, 2026

The Board of Trustees of Vernon College met on Wednesday, July 8, 2026 at 8:30 a.m. in the *Board Room of the Osborne Administration Building* on the Vernon campus with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson – Vice Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. James Brock, Mrs. Jamie Chapman, Mrs. Meg Heatly and Mr. Daryl Wolf.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Roxanne Hill, Vice President of Information Systems and Technologies; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President.

The Board enjoyed breakfast and coffee before the meeting.

Board Chairman Bob Ferguson thanked everyone that helped put the retreat together. Dr. Johnston gave his appreciation to everyone attending.

Topics reviewed and discussed were:

- Electrical Updates at residence hall
- Update on proposed decorative/security fence at residence hall
- Update on Century City Center roof project
- Update on Century City Center parking lot

Review items from 2026 Board Self-Reflection Survey

- Board Policy review impacted by SB 37
- Participation in National Associations/Conferences
- Operations
- Facilities – Mrs. Mindi Flynn

Student Services – Dr. Criquett Chapman

Instructional Services – Mrs. Drury

Technology/Information Systems – Dr. Hill

Community College Finance Methodology – Dr. Johnston

2026-2027 Draft 4 Budget review – Dr. Johnston/Mrs. Flynn

Tax Rate Review – Dr. Johnston

- Effective rate – “no new revenue tax rate”
- Roll back rate – “voter-approval rate”
- Tax Levy

12:00 p.m. – The board adjourned for lunch.

# MINUTES

## Regular Meeting BOARD OF TRUSTEES

Vernon College  
July 8, 2026

The Board of Trustees of Vernon College met on Wednesday, July 8, 2026 at 1:00 p.m. in the Board Room of the *Osborne Administration Building*, Vernon, TX with the following present: Mr. Bob Ferguson – Chairman, Mrs. Ann Wilson – Vice Chairman, and Mrs. Betsy Smith – Secretary. Other board members in attendance were Mr. James Brock, Mrs. Jamie Chapman, Mrs. Meg Heatly, and Mr. Daryl Wolf.

Others present were Dr. Dusty Johnston, President; Mrs. Mindi Flynn, Vice President of Administration; Dr. Criquett Chapman, Vice President of Student Services; Mrs. Shana Drury, Vice President of Instructional Services; Dr. Roxie Hill, Vice President of Information Technologies; Mrs. Kristin Harris, Dean of Student Services; Mrs. Jackie Polk, Director of Human Resources; Mr. Jason Scheller, Division Chair of Behavioral & Social Sciences; Mrs. Kelly Miller, Director of Student Success; Mr. Kevin Holland, Director of Campus Police; and Ms. Mary King, Administrative Secretary to the President. No Guests were present.

Chairman Ferguson called the meeting to order at 1:00 p.m.

### Consent Agenda

Mrs. Chapman made the motion, seconded by Mrs. Smith to approve the Consent Agenda containing the *Minutes of the June 10, 2026 Regular Board Meeting* and the *President's Monthly Travel Expense Report*. The motion carried unanimously.

Public Comment – No one was present to make comments.

### Action Item A

Mrs. Flynn presented the *Financial and Investment Reports as of June 30, 2026*. Mr. Wolf made the motion, seconded by Mrs. Wilson, to approve the report as presented. The motion carried unanimously.

### Action Item B

Mrs. Wilson made the motion, seconded by Mrs. Chapman, to approve the 2026-2027 Handbook Updates and Revisions including the Employee Handbook as listed on the agenda and presented by Dr. Johnston. He stated this is done every year for changes and tweaking. The motion carried unanimously.

### Action Item C

Mrs. Chapman made the motion, seconded by Mrs. Smith, to approve the College President's finalization of the 2026-2027 I.S.D. Contract Agreements, once enrollment is finalized. Listed are Burkburnett ISD, Electra ISD, Harrold ISD, Iowa Park ISD, Northside ISD, Vernon ISD and Windthorst ISD. The motion carried unanimously.

### Action Item D

There were no tax foreclosure properties held in trust by the City of Vernon to approve.

### President's Report/Board Discussion Items

No comments were discussed

### 2026-2027 Budget, Tax Appraisal, and Tax Rate Update –

Dr. Johnston presented Draft 4 of the proposed Vernon College 2026-2027 operating budget. It has not really changed and shows to be a balanced budget. When the tax roll comes in which may be late July, we will know more about the tax appraisal and tax rate. We will push the tax rate and budget to September. There may be a little tweaking that goes on between now and then. The 3% increase in employee compensation is the norm throughout community colleges.

Dr. Johnston presented the Upcoming College Events:

- (1) Texas Association of Community Colleges Summer Conference – July 15-17, 2026 – San Antonio, TX
- (2) "Regular" Office Hours begin – 8:00 am Monday, August 3, 2026

- (3) LVN Pinning – Thursday, August 6, 2026 – 10:30 am – MPEC
- (4) Surgical Technology Pinning – Thursday, August 6, 2026 – 6:00 pm – MPEC
- (5) Vernon College Board of Trustees Meeting – Wednesday, August 12, 2026 – 11:30 am Vernon campus
- (6) Fall Semester Kickoff for all Faculty & Staff – Thursday, August 13, 2026 - Vernon Campus
- (7) Faculty Professional Development – Friday, August 14, 2026 – 8:00 am – 12:00 noon – Skills Training Center
- (8) Registration On-Site – Monday, August 17, 2026 – Vernon and CCC
- (9) Classes begin – Wednesday, August 19, 2026
- (10) Labor Day Holiday – Monday, September 1, 2026

Dr. Johnston presented the Philanthropic Report/Outside Grants Report.

#### Personnel

##### A. Consider Approval of the Issuance of Employee Contracts for 2026-2027

Mrs. Smith made the motion, seconded by Mrs. Heatly, to approve the issuance of Vernon College Employee Contracts for 2026-2027 as listed in the agenda with the 1.5% salary schedule step increase, plus a 1.5% additional increase for a total 3.0% increase in compensation. The motion carried unanimously.

##### B. Personnel Changes

Mrs. Wilson made the motion, seconded by Mr. Wolf, to approve the Personnel Changes as listed in the agenda and recommended by Dr. Johnston and detailed on item 6 B Personnel information sheet. The motion carried unanimously.

#### Employment

- a. Olivia Roberson, Classified, Administrative Assistant – Testing, Century City Center, effective June 25, 2026
- b. Starla Gower, General Ledger Accountant, Vernon Campus, effective July 13, 2026
- c. Kailyn Martin, Student Success Specialist, Century City Center, effective July 13, 2026
- d. John Villastrigo, Maintenance Specialist, Century City Center, effective July 13, 2026

#### Reassignment

- a. Wendy Birbeck, from Vernon ISD - Health Careers Instructor to Harrold ISD - Health Careers Instructor, effective August 1, 2026

#### Resignation

- a. Jesse Dominguez, Director of Housing, Vernon Campus, effective June 30, 2026
- b. Dylan Guerrero, Technology Specialist, Century City Center, effective June 30, 2026
- c. Breezy Zambrano, Athletic Trainer, Vernon Campus, effective June 30, 2026

#### Retirement

- a. Thomas Watson, Custodial Technician, Century City Center, effective August 31, 2026
- b. Thomas Hickey, LVN Instructor, Century City Center, effective December 31, 2026

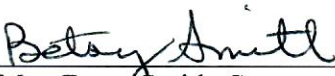
Closed Session: Mrs. Wilson made the motion, seconded by Mrs. Smith, to go into closed session at 1:20 p.m. in accordance with the Texas Open Meetings Act, Texas Government Code, Subchapter 551.074, to discuss personnel or other items under this section of the Texas Government Code, Texas Open Meetings Act. The motion carried unanimously.

No Action

Open Session: Mrs. Wilson made the motion, seconded by Mrs. Chapman, to reconvene at 1:30 p.m. in open session. The motion carried unanimously.

There being no further business Mrs. Smith made the motion, seconded by Mrs. Heatly to adjourn the meeting at 1:35 p.m.

  
Mr. Bob Ferguson, Chairman

  
Mrs. Betsy Smith, Secretary